

LIBRARY GUIDELINES

1. Borrowing Books – You do not need to sign out the books that you are borrowing; the only exception will be the books that are being used by the Book Club. We ask that you return the borrowed books within a reasonable amount of time. Please place your returned books on the wire shelves located to your right, as you enter the library. A member of the Library Committee will return the books to the appropriate shelf.
2. Book Club Books - The list of books for the Book Club is in the library, as well as on the bulletin board in the TV/Game Room. You will find the sign-out sheets for the current month and the next month's book on the round table in the library, along with the available books. We ask that you return the book as soon as you have finished with it. Please do not hold onto the book for more than two weeks. Place the returned book back on the round table and record the date that the book was returned. **The Book Club meets on the third Wednesday of the month at 3 pm and is open to all residents.**
3. Book Donations – Your book donations are greatly appreciated. We do not accept the following: Textbooks, Medical Books, Cookbooks, Diet Books, Large Coffee Table Books, Magazines, or Newspapers. Do not donate sadly worn books. We typically will not accept novels or fiction books that are more than 5 years old. The exceptions to this policy are the large print books, classic books, biographies, autobiographies, memoirs, and history books. If you have a large quantity of books to donate, please contact a member of the Library Committee for assistance. If a book is not suited for the Pinehurst Trace Library, we may be able to guide you to alternative solutions.

4. Purging Books – The Library Committee will purge books on an as needed basis (typically once per year). We provide the residents of Pinehurst Trace the opportunity to add those books to their home libraries. You will find the purged books on the fireplace hearth. Regarding any of the books that the Pinehurst Trace library is discarding, we ask that you do not return those books to the library. If you no longer want that book, we ask that you donate to a friend or a charity. You can contact one of the members of the Library Committee for guidance for alternative solutions.